



Senate Candidate Nomination Papers Instructions for Completion

E-19-1201
Senate Election Act
Sections 8, 10

Printing the Papers

The *Senate Candidate Nomination Papers* consists of five different components:

Elector Signature Page

- You will need to print at least 50 copies of this page, given you are required to have at least 500 signatures for nomination, and each page holds up to 10 signatures per page

Affidavit of Witness Page

- You will need to print at least one page per witness, as each witness must complete an affidavit for the signature pages that they have witnessed

Candidate's Address for Service Page

- You will need to print one copy of this page

Appointment of Official Agent Page

- You will need to print one copy of this page

Affidavit of Candidate Page

- You will need to print one copy of this page

You may also request a printed package from Elections Alberta, by emailing ops@elections.ab.ca.

Preparing to Collect Signatures

Senate candidates must be nominated by at least 500 eligible electors:

- It is recommended that you collect more than the 500 required signatures, in case some are excluded during the review process.
- Signatures can be collected by the senate candidate or any other eligible elector, on the senate candidate's behalf.
- Each witness should be provided with several *Senate Candidate Elector Signature Pages* to collect signatures on.
- Each page must contain the candidate's name and federal political party affiliation (if any).
- The witness should print their name on the bottom of each page, as well as the date range of which the signatures were collected.
- Any number of witnesses may be used to collect signatures. However, each witness must complete an *Affidavit of Witness* form and attach the pages of signatures they have observed.
- All pages should be numbered correctly. E.g.: 1 of 50, 2 of 50, etc.

Timeframe to Collect Signatures

Signatures can only be collected between when the writ is issued and before the nomination deadline.

WRIT DAY
(to be determined)

Signature
→
Collection

NOMINATION DAY
(September 20, 2021)

Collecting Signatures

Witnesses must confirm the person nominating the senate candidate is an eligible elector (*see image below*):

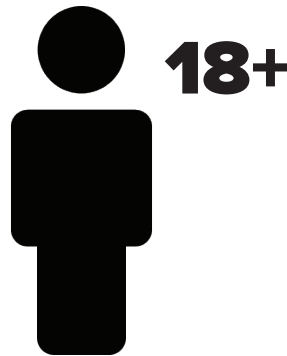
- Be sure the printed name of each elector is legible.
- When collecting addresses, the residential or physical address must be collected. Post office boxes and mailing addresses will not be accepted. Postal codes are not required.
- Be sure to have the elector sign the form.
- Candidates and witnesses can sign as electors, provided they do not witness their own signature.

Eligibility:

Canadian Citizen



18 Years of Age or Older



Resident in Alberta



Completing Witness Affidavits

After a witness has finished collecting signatures, they must complete an *Affidavit of Witness*.

- Print the name of the witness and the name of the senate candidate on the lines indicated.
 - Under the signature line, indicate the total number of *Elector Signature Pages* that were witnessed and specify the page numbers that were witnessed in the submission.
 - The witness must swear (or affirm) that they have confirmed the eligibility of electors and witnessed the signatures on the applicable nomination pages.
 - The witness must take an oath and sign the form in front of a Commissioner of Oaths.
 - A Commissioner of Oaths is also available at Elections Alberta. An appointment is recommended to ensure they are available at the time of your visit. The witness swearing or affirming the oath must be present at the time the oath is taken.
- To book an appointment, email: ops@elections.ab.ca.



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Candidate Address for Service

- You must provide an address in which documents from Elections Alberta can be sent to the senate candidate, both during and after the election. It is recommended to use the permanent residential address of the candidate or the official agent. This address will not be published.

Federal Alignment with Party

- Please indicate if the senate candidate is aligned with a registered federal political party.
- If a candidate is aligned, they must submit the *Certificate of Registered Federal Political Party Alignment for Senate Candidate Nominees* form.
- Where a candidate is aligned, the name of the registered federal political party will be printed under the candidate's name on the ballot.
- If a candidate is not aligned, the word "independent" will be printed under the candidate's name on the ballot.

Provincial Endorsement by Party

- Please indicate if the senate candidate is endorsed by a registered provincial political party.
- If a candidate is endorsed, submit the *Certificate of Registered Provincial Political Party Endorsement for Senate Candidate Nominees* form.
- If this form was previously submitted as part of the registration process under the *Election Finances and Contributions Disclosure Act*, it does not need to be re-submitted.
- The registered provincial political party name does NOT appear on the ballot.

Appointment of Official Agent

- All senate candidates are required to appoint an elector as an official agent.
- The duties of an official agent are those prescribed by the candidate. The official agent may not act as the Chief Financial Officer, unless they have been appointed in that role on the candidate's *Registration of a Senate Election Candidate under the Election Finances and Contributions Disclosure Act* form.
- The address and telephone number of the official agent will be published on the Elections Alberta's website.
- The email address will not be published.
- The official agent must sign and date the appointment.



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Contents of the Ballot

The senate candidate must state how they wish their name to appear on the ballot.

- Any combination of the senate candidate's given name, middle name, initials, or nickname may be used. However, no titles, degrees, prefixes or suffixes may be included in the name on the ballot.
- The Chief Electoral Officer may disallow the use of a name or nickname if it compromises the integrity of the election.

Deposit of Senate Candidate

A \$4,000 deposit is required at the time of filing the *Senate Candidate Nomination Papers*.

- The deposit can ONLY be made in cash, by certified cheque, bank draft, or money order. Make cheques payable to **Government of Alberta**.
- The deposit is refundable following the filing of a campaign return within the time period specified in section 43(2) of the *Election Finances and Contributions Disclosure Act*.

Affidavit of Candidate

- Senate candidates must swear (or affirm) that they are eligible for nomination, consent to their nomination, confirm the appointment of their official agent and confirm their political party affiliations (if any).
 - The candidate must take the oath and sign the form in front of a Commissioner of Oaths.
 - A Commissioner of Oaths is also available at Elections Alberta. An appointment is recommended to ensure they are available at the time of your visit. The candidate must be present at the time the oath is taken.
- To book an appointment, email: ops@elections.ab.ca.

Submitting Nomination Papers

- Collect all completed **originals** of the *Senate Candidate Nomination Papers*.
 - Ensure all affidavits have been completed or that arrangements have been made for their completion at Elections Alberta.
 - Don't forget to bring the nomination deposit, in one of the approved forms of payment.
 - Completed *Senate Candidate Nomination Papers* and the required nomination deposit must be submitted **before 2 p.m. on Nomination Day**.
- TO: Elections Alberta**
100, 11510 Kingsway NW
Edmonton, Alberta T5G 2Y5
(780) 427-7191
- LATE OR INCOMPLETE PAPERS WILL NOT BE ACCEPTED.**



Senate Candidate Nomination Papers

Elector Signature Page

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We, the undersigned electors of the Province of Alberta:

nominate _____
(printed name of candidate)

representing _____
(registered federal political party, if applicable)

as a candidate for the purpose of electing a person according to the *Alberta Senate Election Act*, whose name is to be submitted by the Government of Alberta to the Queen's Privy Council for Canada as a person who may be summoned to the Senate of Canada for the purpose of filling a vacancy relating to Alberta.

YOU MUST BE AN ELIGIBLE ELECTOR TO NOMINATE A SENATE CANDIDATE
(Canadian Citizen, 18 Years of Age or Older, and Resident in Alberta)

Given Name	Middle Name	Last Name	Signature
Full Physical Address		Municipality	
Given Name	Middle Name	Last Name	Signature
Full Physical Address		Municipality	
Given Name	Middle Name	Last Name	Signature
Full Physical Address		Municipality	
Given Name	Middle Name	Last Name	Signature
Full Physical Address		Municipality	
Given Name	Middle Name	Last Name	Signature
Full Physical Address		Municipality	
Given Name	Middle Name	Last Name	Signature
Full Physical Address		Municipality	
Given Name	Middle Name	Last Name	Signature
Full Physical Address		Municipality	
Given Name	Middle Name	Last Name	Signature
Full Physical Address		Municipality	
Given Name	Middle Name	Last Name	Signature
Full Physical Address		Municipality	
Given Name	Middle Name	Last Name	Signature
Full Physical Address		Municipality	

I _____ have witnessed the signatures above and will complete the attached witness statement.
(printed name of witness)



Senate Candidate Nomination Papers Affidavit of Witness

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I, _____, swear (or affirm)
(printed name of witness)

that I have witnessed the signatures recorded on the attached Elector Signature Page(s), for the nomination of _____
(printed name of candidate)

and to the best of my knowledge and belief, can confirm that all persons listed are eligible electors:

- Canadian Citizens,
- At least 18 years of age, or older; and,
- Residents in the Province of Alberta.

(signature of witness)

Total Pages Witnessed: _____

Starting Page Number: _____

Ending Page Number: _____

Sworn (or affirmed) before me at the _____ of _____, in the Province of Alberta,
(municipality) (name)

this _____ day of _____, 20_____.
(day) (month) (year)

(signature of authorized person)

(printed name of authorized person)

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	(commissioner of oaths / notary public stamp)	

A person who takes a false oath under the *Election Act* commits an offense and is liable to a fine of not more than \$50,000 or to imprisonment for not more than 2 years or to both a fine and imprisonment.



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Candidate Address for Service

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Documents may be served and notices given respecting the candidate at:

_____ (complete address including postal code)

_____ (mailing address, if the above is not a mailing address)

_____ (telephone number)

_____ (email)

Candidate Aligned with a Registered Federal Political Party

Choose One:

The candidate is officially aligned with _____,
(registered federal political party - name)

as per the attached **Certificate of Registered Federal Political Party Alignment for Senate Candidate Nominees.**

- OR -

I am not aligned with a registered federal political party.

Candidate Endorsed by Registered Provincial Political Party

Choose One:

The candidate is officially endorsed by _____,
(registered provincial political party - name)

as per the attached **Certificate of Registered Provincial Political Party Endorsement for Senate Candidate Nominees.**

- OR -

I am an independent candidate.



CANDIDATE'S
INITIAL

I understand that prior to my nomination being accepted, I must be registered with the Office of the Chief Electoral Officer pursuant to section 9 of the *Election Finances and Contributions Disclosure Act*.



Senate Candidate Nomination Papers Appointment of Official Agent

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I appoint _____ of
(print name of official agent)

FOR PUBLICATION: _____
(complete campaign address including postal code)

FOR PUBLICATION: _____
(campaign telephone number)

NOT FOR PUBLICATION: _____ as my official agent.
(email address)

OFFICIAL AGENT: I confirm that I am not a candidate and that I consent to my appointment as the official agent.

(signature of official agent)

(date)

Contents of the Ballot

I wish for my name to appear on the ballot paper as:

(print any combination of given name, middle name, initials, or nickname)

(print surname)

Deposit of Candidate

I have included the required deposit of \$4,000 with my Senate Candidate Nomination Paper, in:

Cash (CAD) Certified Check Bank Draft or Postal Money Order

I understand my deposit will only be refunded following the filing of my campaign return, within the time period specified in Section 43(2) of the *Election Finances and Contributions Disclosure Act*.



Senate Candidate Nomination Affidavit of Candidate

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I, _____
(print name of candidate)

swear (or affirm) that I am eligible to be a Senate candidate, that is:

- I am qualified under Section 23 of the *Constitution Act* (1867),
- I am not a member of the House of Commons or of the Senate of Canada,
- I am not a member of the Legislative Assembly of Alberta,
- I am not a candidate in a concurrently run election (provincial or municipal),
- I am not prohibited from being nominated under the *Election Act* sections 56(c.2), 57, 58, 178, or 181, and
- I will have been ordinarily resident in Alberta continuously for 6 months prior to Election Day.

Additionally, I consent to my nomination, that I confirm the appointment of my official agent, and that I am aligned with a registered federal political party or am an officially endorsed candidate of a registered provincial political party, or that I am an independent candidate.

(signature of candidate)

Sworn (or affirmed) before me at the _____ of _____, in the Province of Alberta,
(municipality) (name)

this _____ day of _____, 20_____.
(day) (month) (year)

(signature of authorized person)

(printed name of authorized person)

<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="border-top: 1px solid black; border-right: 1px solid black; width: 20px; height: 20px;"></div> <div style="border-bottom: 1px solid black; border-right: 1px solid black; width: 20px; height: 20px;"></div> </div> <p style="text-align: center; margin-top: 20px;">(commissioner of oaths / notary public stamp)</p>
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